



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

March 18, 2021, 9:00 am

This meeting was held in person and via Zoom and accessible for the public to attend and listen via phone conference.

CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Jeff Shrader at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

I. ROLL CALL

President Jeff Shrader (Jeffco Sheriff's Office)	Present
Vice President Don Lombardi (West Metro Fire)	Not Present
<i>Proxy Mark Krapf</i>	<i>Present</i>
Secretary/Treasurer Mike Weege (EFD)	Present
Member Mike Piper (Arvada Fire)	Not Present
<i>Proxy Kirk Lock</i>	<i>Present</i>
Member Chris Murtha (Wheat Ridge PD)	Present
Member Link Strate (Arvada PD)	Present
Member Bill Kilpatrick (Golden PD)	Present
Member Dan McCasky (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Michael Brewer, Kevin Biegert, Vicki Pickett, Gina Ramirez, Bess Joyce, Gabrielle Rathfon and Gayle Johnston.

Brian Wilkerson of Talion Defense
Kathryn Winn of Collins, Cockrel & Cole, P.C.
Sue Blair of Community Resource Services, LLC
Marcos Pacheco of Community Resource Services, LLC
Jeff Irwin of JCECA

Darrel Guadnola of Wheat Ridge PD
Ed Loar of Lakewood PD
Chris Malmgren of Pleasant View Fire Station
Alan Anderson of Foothills Fire Protection District
Alan Fletcher of Fairmount Fire Protection District
Joe Harvey of Golden PD

Steve Davis of Mountain View PD
Candace Harris with Arvada PD

II. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

III. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Link Strate and seconded by Dan McCasky to approve the record of proceedings of the board meeting for February 18, 2021. The motion was voted upon and approved unanimously.

IV. REPORTS

- A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Sue Blair
- February 2021 Financial Statements – Sue Blair presented the February financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures. Revised financials were sent out to show the change in reallocation of software to the correct budget line item. Covid line item is over budget with the installation of plexiglass at the workstations. Transfers were made in February to the capital reserve and contingency fund.
- B. Executive Director Update
- General Update and Overview
 - Jeffcom went live 3 years ago on Saturday with Golden being the first agency to cut over on March 13, 2018.
 - Jodi Malpass, Law Operations manager was nominated to take part in CISC (Colorado Information Sharing Consortium). Honored to have Jodi represent Jeffcom 911.
 - Michael Brewer, Deputy Director was appointed to the Military Task Force representing Jeffcom through APCO. The Military Task Force mission is to engage the spouses of military service officers. Jeffcom is looking to fill staffing positions with military spouses and if the officer is relocated the task force then helps the spouse to align with another center.
 - JCECA will be partnering with Jeffcom with the mobile communications vehicle. They will have matching funds up to \$125,000 for the purchase and outfitting of the vehicle and training. Jeffcom management will be reaching out to all member and user agencies looking for input on the mobile communication vehicle and the vision on how the vehicle will be deployed and equipment needs. Jeffcom anticipates the delivery of the vehicle in April and will then start retrofitting the vehicle with the required infrastructure.
 - CALEA file review was completed last month and Jeffcom is scheduled for their virtual assessment in April. Jeffcom has been assigned the assessors for the virtual assessment and have a meeting next week to discuss timeline.
- C. Legal Update – Ms. Kathryn Winn
- Employee Handbook Updates (Approval)

V. OLD BUSINESS

VII. EXECUTIVE SESSION

- Executive session pursuant to Section 24-6-402(4)(b), C.R.S to receive advice from legal counsel on specific legal questions regarding personnel policies, the Employee Handbook, and at-will employment.

MOTION: At approximately 9:20am it was moved by Dan McCasky and seconded by Link Strate to receive advice from legal counsel on specific legal questions regarding personnel policies, the Employee Handbook, and at-will employment. The motion was voted upon and carried.

MOTION: At approximately 10:48am it was moved by Link Strate and seconded by Dan McCasky to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.

VIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Jeff Shrader to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 10:48am.