



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

February 17, 2022, 9:00 am

This meeting was held by Zoom only and accessible for the public to attend and listen via phone conference.

CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Don Lombardi at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

I. ROLL CALL

President Don Lombardi (West Metro Fire)	Present
Vice President Link Strate (Arvada PD)	Present
Secretary/Treasurer Mike Weege (EFD)	Present
Member Jeff Shrader (Jeffco Sheriff's Office)	Not Present
<i>Proxy Dean Davis</i>	<i>Present</i>
Member Mike Piper (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Bill Kilpatrick (Golden PD)	Not Present
<i>Proxy Joe Harvey</i>	<i>Present</i>
Member Dan McCasky (Lakewood PD)	Not Present
<i>Proxy Ed Loar</i>	<i>Present</i>

Also in attendance were:

Jeff Streeter, Michael Brewer, Jodi Malpass, Gina Ramirez, Kevin Biegert, Gabrielle Rathfon, Ethan Honaman, Laurel Strandberg, Jennifer Sandoval and Gayle Johnston.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Sue Blair of Community Resource Services, LLC

Jeff Irvin of JCECA

Brian Wilkerson of Talion Defense

Kirk Lock of Arvada Police Department

Chris Malmgren of Pleasant View Fire Department

Bob Fager of Highland Rescue

II. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

III. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Mike Weege and seconded by Mike Piper to approve the record of proceedings of the board meeting for January 20, 2021. The motion was voted upon and approved unanimously.

IV. REPORTS

- A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Sue Blair
- January 2022 Financial Statement – Sue Blair presented the January financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures.

MOTION TO APPROVE THE JANUARY 2022 FINANCIALS

It was moved by Link Strate and seconded by Ed Loar to adopt the January 2022 financials. The motion was voted upon and carried unanimously.

- B. Executive Director Update
- General Update and Overview
 - Approval of engagement letter for 2021 audit (Haynie and Company)

MOTION TO APPROVE THE LETTER OF ENGAGEMENT WITH HAYNIE AND COMPANY FOR THE 2021 AUDIT

It was moved by Mike Weege and seconded by Ed Loar to approve the letter of engagement with Haynie and Company for the 2021 audit. The motion was voted upon and carried unanimously.

- Approval of Resolution 22-01 Designating Location to Post Notice

MOTION TO APPROVE RESOLUTION 22-01 DESIGNATING TO POST NOTICE

It was moved by Chris Murtha and seconded by Joe Harvey to approve Resolution 22-01 Designating to Post Location. The motion was voted upon and carried unanimously.

- Approval of Resolution 22-02 to Cancel the “Declaration of Local Disaster Emergency”. (Resolution 2020-02)

MOTION TO APPROVE RESOLUTION 22-02 TO CANCEL THE DECLARATION OF LOCAL DISASTER EMERGENCY. (RESOLUTION 2020-02)

It was moved by Ed Loar and seconded by Mike Weege to approve Resolution 22-02 to cancel the declaration of local disaster emergency. (Resolution 2020-02). The motion was voted upon and carried unanimously.

- The after-action reports for the Oak Street fire, Belmar Incident and the Marshall fire have been sent out to all the agencies.
- Telecommunicators week is April 10-16th. The Employee Enrichment Team is sending out letters requesting donations.
- Jeffcom has hired Jennifer Sandoval as the new fire operations manager. Jennifer gave a brief introduction.
- **Update to RAVE Alert Emergency Notification System – Michael Brewer**
 - There are three areas of focus during this transition process, the first was uploading the data into the system. RAVE has received the end user data from OnSolve and has been uploaded into the system. Internally Jeffcom is uploading their CSV files and profiles for administrative users. Working with agencies partners on identifying their administrators for the system to maintain agencies rosters. The certificate has been received to launch WEA off this platform for the wireless emergency alerts. Working through the uploading of GIS data.
 - Working with the PIO's to coordinate a message to the Jefferson County community on this new system. Go live tentatively scheduled between April 1st- 15th.
 - PowerPoint presentation is attached hereto and incorporated herein.
- **Personnel Update Presentation – Michael Brewer**
 - Reviewed hiring at Jeffcom from 2021. Jeffcom hired 29 new employees, 4 failed training, 3 transitioned to part time and one resigned. Jeffcom had a total of 37 people resign during 2021. Staff are mandated to work overtime, and accreditation standards are still being met. The call center is not running as efficiently due to the supervisors all being deployed.
 - PowerPoint presentation is attached hereto and incorporated herein.
- IDT Vehicle
 - Jeffcom is hoping to have the vehicle back from the outfitter in the next few weeks and will then install the radios. The IDT vehicle should be ready the middle of April.
- R1 School District CAD program update –
 - The R1 project went live on February 7th with dispatch live on the CAD system. Jeffcom now has a tri agency CAD with LE, Fire and R1. The next phase of the project is the mobile configuration.
- CAD to CAD Update
 - Jeffcom IT is performing weekly tests with Central Square and South Metro, trying to “break” the system with different scenarios. Central Square has gone back to their

development team to fix a bug in the system, it will not require an update to the system.

- C. Legal Update – Ms. Kathryn Winn
- No update

VI. OLD BUSINESS

VII. EXECUTIVE SESSION

- Executive Session pursuant to Section 24-6-402(4)(f), C.R.S. for discussion of the Executive Director's annual review

Executive Session was not held

VIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Don Lombardi to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors.

Meeting was adjourned at 9:58am.

Prepared by Gayle Johnston



Jeffcom911 Board of Directors

February 17, 2022

Personnel Update

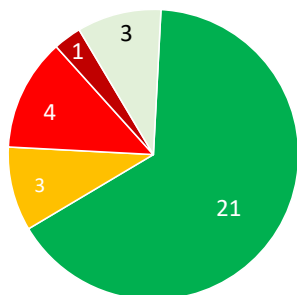


2021 Personnel Analysis

2021 ECS Hiring Success



24 ECS Net Gains



■ Completed Training ■ Transition from PT to FT
■ Failed to Complete Training ■ X FM PT/SUP

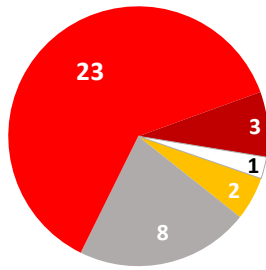
What's the Net Gain?

- **28** Total New Hires
- **1** Return from Mil Orders
= **29** Hires in 2020
- **4** Hires Failed to Complete training
- **3** Transitioned to PT
- **1** Resigned post qualification
- **3** Transition from PT / Sup.
= **24** Net Gain Qualified ECS

2021 ECS Losses



37 Total Losses



■ Transition to PT
■ Employees Resigned
■ Retired

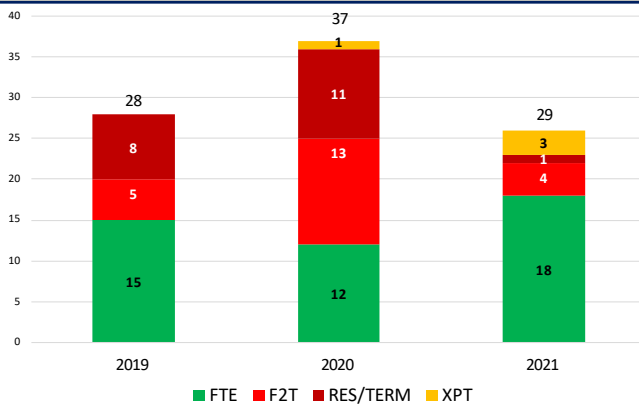
Where did the 23 go?

14 – Pursue non-dispatch/non-government opportunity
5 – Dispatch/Lateral Position
 Mt View CA; SMFR (2); Greenwood Village; Freemont
2 – Pursue ‘Sworn’ position with agency
 Northglenn PD; Thornton PD
2 – Pursue non-dispatch agency position
 LPD; JCSO

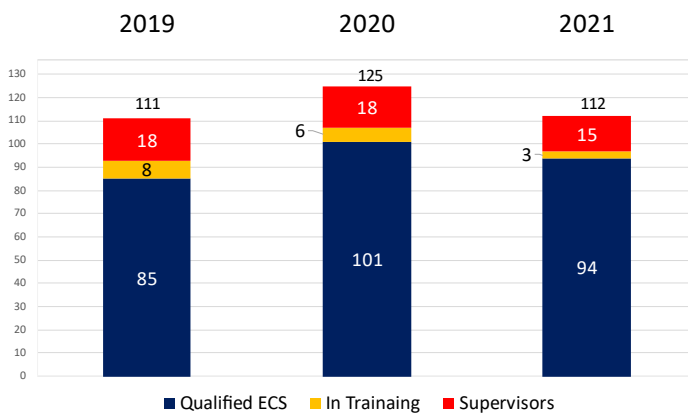
2020 Hiring Class = **37** - **13** Fail to Train - **11** Resignations - **1** XPT = **12** FTE (32%)

■ Fail to Complete Training
■ Terminated

YOY Hiring



End Strength 2019 - 2021



Hiring Snapshot



January 1 – December 31		
668	Applications Received	100%
384	Invited for Critical Testing	57%
138	Completed Critical Testing/Moved to interview	20%
95	Passed interview	14%
	<ul style="list-style-type: none">• Background Investigation• Psychological Testing• Polygraph• Hearing/Drug screening	
28	Hired	4%
24	Completed training (14) or remain in training (5)	3%

Personnel Update



Emergency Notification System: Rave Alert

Transition to Rave Alert

