



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

November 17, 2022, 9:00 am

This meeting was held by Zoom video conference. It was accessible for the public to listen via phone conference.

I. CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Don Lombardi at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Don Lombardi (West Metro Fire)	Present
Vice President Link Strate (Arvada PD)	Not Present
<i>Ed Brady</i>	<i>Present</i>
Secretary/Treasurer Mike Weege (EFD)	Present
Member Jeff Shrader (Jeffco Sheriff's Office)	Present
Member Mike Piper (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Not Present
<i>Proxy Darrel Guadnola</i>	<i>Present</i>
Member Joe Harvey (Golden PD)	Present
Member Ed Loar (Lakewood PD)	Not Present
<i>Proxy Mark Reeves</i>	<i>Present</i>

Also in attendance were:

Jeff Streeter, Michael Brewer, Kevin Biegert, Gabrielle Rathfon, Jodi Malpass, Jennifer Sandoval, Ethan Honaman and Gayle Johnston.

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer, PLLC

Jeff Irvin of JCECA

Brian Wilkerson of Talion Defense

Cathy Fromm with Fromm & Company LLC

Mike Hendershot of Golden Police Department

Scott Pocsik of Jeffco Sheriff's Office

Kirk Lock of Arvada Fire Department

Chris Malmgren of Pleasant View Fire Department

Eric Sonstegard of Edgewater Police Department

Reggie Marinelli, Sheriff-elect for Jeffco Sheriff's office
Candace Harris of City of Arvada

III. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

IV. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Jeff Shrader and seconded by Joe Harvey to approve the record of proceedings of the board meeting for October 20, 2022. The motion was voted upon and approved unanimously.

V. REPORTS

A. Financial and Budget Update – Executive Director Jeff Streeter

- October 2022 Financial Statement – Sue Blair with CRS Financial Services was unable to attend the meeting, Mr. Streeter presented the October financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures.

MOTION TO APPROVE THE OCTOBER 2022 FINANCIALS

It was moved by Jeff Shrader and seconded by Mike Weege to adopt the October 2022 financials. The motion was voted upon and carried unanimously.

B. Executive Director Update

- General Updates
 - The next new hire academy starts November 28th 2022, with four emergency communication specialists and three communication specialists. There will be another academy in January of 2023.
 - Mr. Streeter and Mr. Brewer recently attended the Early Adopters Summit in Texas. It was a summit to discuss technology. Jeffco is currently working closely with San Diego SO on call taking methodology and systems. Mr. Brewer did a presentation at the summit on call taking from home.
- AppArmor Presentation by Mike Brewer and Kevin Biegert
 - AppArmor was recently acquired by Rave. AppArmor was developing phone applications for sharing of information for universities and municipalities. Rave inquired if the app could be used for public safety. Stacking the app with other technologies that Jeffcom is currently leveraging, they were able to create an online web based or phone application-based reporting system. Several of the member agencies already have online reporting. This is different, in that a citizen completes an online report and the report goes directly into CAD. Instead of a citizen waiting on

hold, they can submit a report directly online. This provides citizens options for filing a report and will be a preference for a large part of the community.

- The majority of the calls that Jeffcom receives are administrative calls, only 20-25 % of the calls are emergency 911 calls. Jeffcom will partner with agency PIO's to educate the public that this is available.
- Mr. Brewer presented screenshots utilizing the application. The PowerPoint presentation is attached hereto and incorporated herein.
- Jeffcom would not be able do this without the support of JCECA. It was paid for by JCECA as a county asset.

C. Legal Update – Ms. Kathryn Winn

VI. NEW BUSINESS

- Resolution 22-6 Amending the Purchasing Policy

The Purchasing Policy has been updated deleting the allowance for Petty cash and aligning it with CALEA standards. Jeffcom does not use petty cash. The purchasing limit authority has been updated for individuals. Due to the rising costs of good the limits have been increased. Deputy Director and Technology Director increased from \$5000 to \$15,000 and the Executive Director from \$25,000 to \$35,000. The Executive Director and Treasury was raised from \$50,000 to \$75,000. Any purchasers over \$75,000 will be a Jeffcom Board decision.

MOTION TO APPROVE RESOLUTION 22-06 AMENDING THE PURCHASING POLICY

It was moved by Jeff Shrader and seconded by Mike Piper to approve Resolution 22-06 Amending the Purchasing Policy. The motion was voted upon and carried unanimously.

- Review and Consideration of Financial Services Proposals

Jeffcom is looking at new options at it relates to financial services. Jeffcom has been with CRS of Colorado since the onset. Mr. Streeter has done his due diligence and reviewed various financial services options. Both CRS of Colorado and Fromm and Company were given the opportunity to present to the board. CRS of Colorado was not present at today's meeting. Cathy Fromm gave a brief presentation to the board.

VII. OLD BUSINESS

Jeff Shrader shared that Jeffco is hosting a legislative meeting December 2nd at 9am. The legislative meeting is to hear from legislators to share what they are intending to focus on for the upcoming year.

VIII. EXECUTIVE SESSION

- Executive Session pursuant to §24-6-402(4)(d), C.R.S., for contract negotiations and instructing negotiators related to a possible Service User Agreement and contract for accounting services.

MOTION: At approximately 9:36am it was moved by Jeff Shrader and seconded by Mike Weege to move into executive session pursuant to §24-6-402(4)(d), C.R.S., for contract negotiations and instructing negotiators related to a possible Service User Agreement and contract for accounting services. The motion was voted upon and carried.

MOTION: At approximately 10:45am it was moved by to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.

The Board returned to the discussion of new business of the financial services proposal. Chief Lombardi expressed the Boards appreciation to CRS of Colorado for the work they have done to get Jeffcom up and running and to the current point.

MOTION: It was moved by Jeff Shrader and seconded by Mike Weege to terminate the contract with CRS of Colorado upon the required notice and enter into a contract with Fromm & Associates for financial services beginning January 1, 2023.

IX. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Mike Piper and seconded by Jeff Shrader to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 10:48am.



JEFFCOM BOARD OF DIRECTORS MEETING

APPARMOR DEMONSTRATION

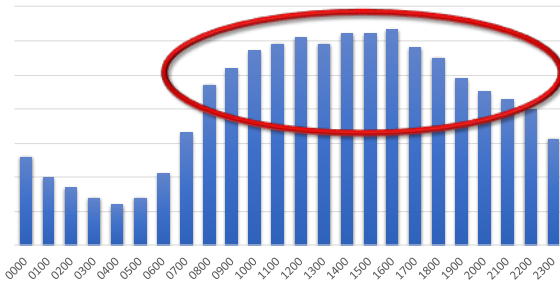
November 17, 2022

Jeffcom 911 is the lifeline between our community & emergency services

If we can address this...



Avg. 2,000 call per day

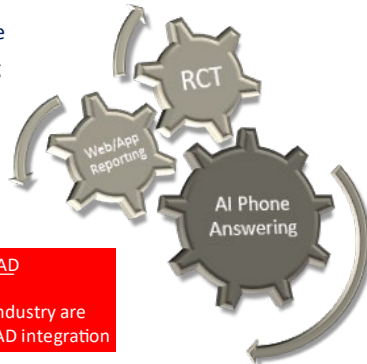


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Technology Strategy



- Remote Call Taking
 - New position focused on administrative calls for service
- Direct citizens to online reporting resources
 - website
 - chat bot
 - phone app
- AI Answering administrative calls

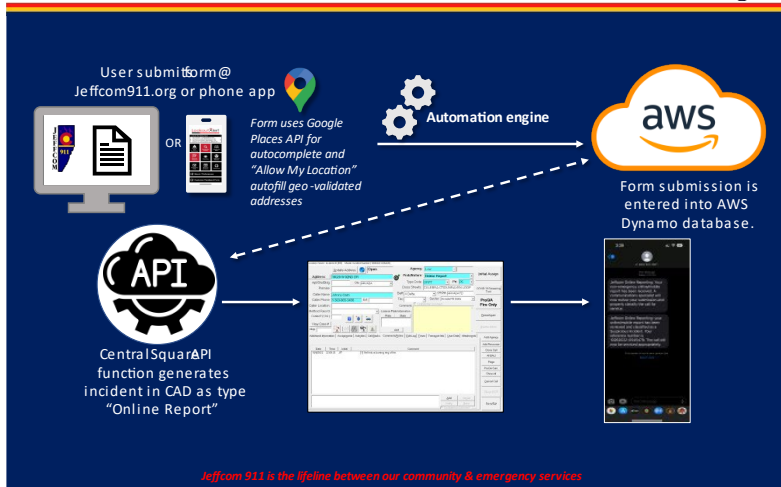


All resources funnel direct into CAD

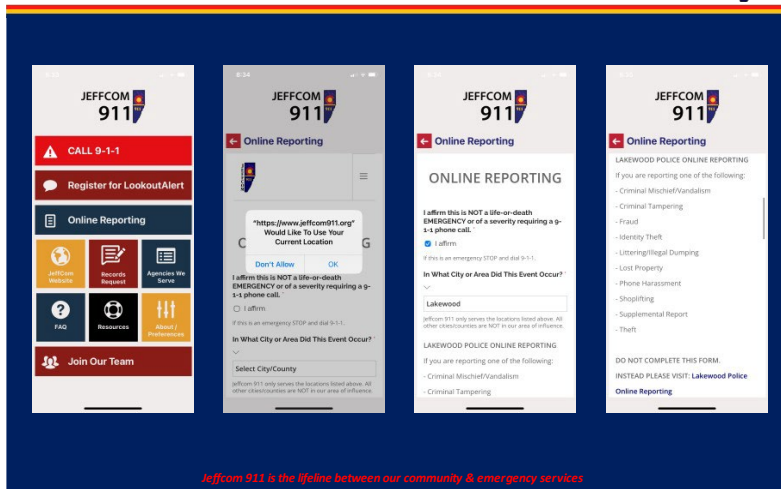
No existing similar initiatives within the industry are achieving this level of proficiency through CAD integration

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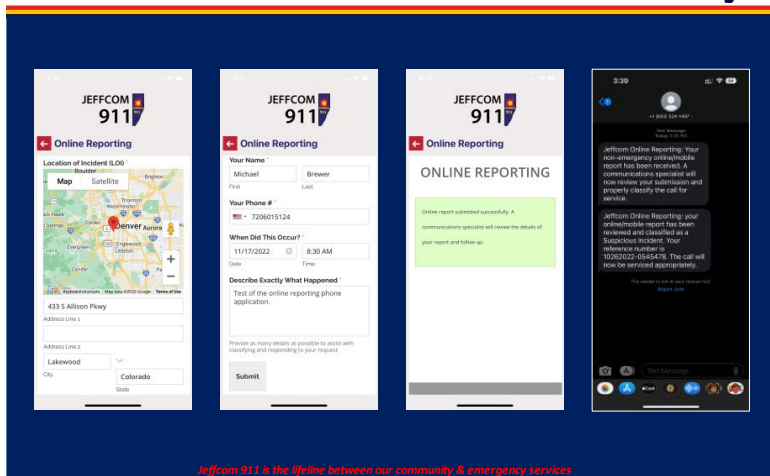
Jeffcom Online Reporting



AppArmor (Rave)



AppArmor (Rave)



Final Remarks



- Key to success...
 - Multiple access points for citizen to access resources
 - Appeals to individual preferences (Customer Experience)
 - Using developed technology (AppArmor) integrated with Jeffcom strategy to connect direct with CAD
 - Streamlines processes to direct greater resources into emergency response efforts
 - Call answering & Dispatching
 - Successful community engagement / advertisement

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