



Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

December 17, 2020, 9:00 am

This meeting was held by Zoom only and accessible for the public to attend and listen via phone conference.

CALL TO ORDER

The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Jeff Shrader at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.

I. ROLL CALL

President Jeff Shrader (Jeffco Sheriff's Office)	Present
Vice President Don Lombardi (West Metro Fire)	Present
Secretary/Treasurer Mike Weege (EFD)	Present
Member Mike Piper (Arvada Fire)	Present
Member Chris Murtha (Wheat Ridge PD)	Present
Member Link Strate (Arvada PD)	Present
Member Bill Kilpatrick (Golden PD)	Not Present
<i>Proxy Joe Harvey</i>	<i>Present</i>
Member Dan McCasky (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Michael Brewer, Vicki Pickett, Gina Ramirez, Bess Joyce, Ethan Honaman, Gabrielle Rathfon and Gayle Johnston.

Brian Wilkerson of Talion Defense
Kathryn Winn of Collins Cockrel & Cole, P.C.
Angie Kelly of Community Resource Services, LLC
Jeff Irwin of JCECA

Darrel Guadnola of Wheat Ridge PD
Ed Loar of Lakewood PD
Kirk Lock of Wheat Ridge PD
Mark Krapf of West Metro Fire Protection District
Alan Fletcher of Fairmount Fire Protection District
Chris Malmgren of Pleasant View Fire Station
Bob Fager of Highland Rescue Team Ambulance District

Alan Anderson of Foothills Fire Protection District

II. PUBLIC COMMENT – (Limited to 3 minutes each)

No public comment

III. APPROVAL OF RECORD OF PROCEEDINGS

MOTION: It was moved by Link Strate and seconded by Dan McCasky to approve the record of proceedings of the board meeting for November 19, 2020. The motion was voted upon and approved unanimously.

IV. REPORTS

A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Angie Kelly

- November 2020 Financial Statements - Angie Kelly presented the November financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures. Jeffcom is trending as expected for the year. It was noted that Jeffcom has received partial reimbursement for Covid related expenses through DOLA.
- Adopt 2020 Budget Auditor - Approval of Engagement Letter

MOTION TO APPROVE THE ENGAGEMENT LETTER OF HAYNIE AND COMPANY FOR THE 2020 AUDIT

It was moved by Mike Piper and seconded by Don Lombardi to approve the letter of engagement of Haynie and Company. The motion was voted upon and carried unanimously.

B. Executive Director Update

- NICE – Phone, Radio Recording System Upgrade. Contract Review, Approval of NICE Service Agreement. The agreement is split into two parts. The software is part one with a 120-day warranty. If they are unable to repair errors that occur within a month, Jeffcom will receive a percentage refund of the monthly maintenance cost.

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE AGREEMENT ON BEHALF OF JEFFCOM.

It was moved by Dan McCasky and seconded by Joe Harvey to authorize the Executive Director to sign the agreement on behalf of Jeffcom. The motion was voted upon and carried unanimously.

- Jeffcom was recognized by APCO International on receiving P33 Training Program Certification. Jeffcom is the seventh agency in the state to receive this certification.

- The mock assessment with CALEA is currently underway, will have an update at the next Board meeting.
- CAD to CAD – Denver PD is now in discussions to join Jeffcom with their CAD to CAD system. That will be a benefit to all agencies in Jefferson county.
- R1 school district will be moving forward with Jeffcom’s CAD system. It saves the school district money and is a direct benefit to everyone. Next step is an IGA with R1 and should be in place by the end of quarter one 2021.

C. Legal Update – Ms. Kathryn Winn

VI. OLD BUSINESS

VII. EXECUTIVE SESSION

- A. Executive session pursuant the Section 24-6-402(4)(f), C.R.S. for discussion of the Executive Director’s annual review.

MOTION: At approximately 9:22am it was moved by Mike Piper and seconded by Dan McCasky to move into executive session pursuant the Section 24-6-402(4)(f), C.R.S. for discussion of the Executive Director’s annual review. The motion was voted upon and carried.

MOTION: At approximately 9:36am it was moved by Dan McCasky and seconded by Link Strate to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.

VIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Jeff Shrader to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.

Meeting was adjourned at 9:37am.